

## Parent Council Meeting

<b>Date:</b>	Wednesday 6 <sup>th</sup> November 2019
<b>Present:</b>	Pamela Kennedy, Anna Kirkwood, Diana Wason, Alison Cassar, Lisa Fitzsimmons, Leigh Reid, Catherine Hogg, Rona Coughlan (HT) and Gillian Curry (DHT)
<b>Apologies:</b>	Tracey Young, Gillian Ferrie, Scott Davidson, Nicola Robinson, Kate Puncher
<b>Visitor:</b>	Depute Provost Gary Pews
<b>Minutes:</b>	Trish Ward

Item	Details	Action
Welcome	Pamela (Chair) welcomed everyone to the meeting. Apologies given (see above).	
Minutes of previous meeting	Approved.	
Feedback on action from previous meeting	<ul style="list-style-type: none"> <li>Parental question re cashless canteen. Rona has asked the authority about cashless payment system for trips etc. The authority will roll out across whole of EDC in phases. This is at planning stage.</li> <li>The authority will advise what phase Lennoxton Primary is in. Priority for roll out are newly built schools and high schools in the first instance.</li> </ul>	<ul style="list-style-type: none"> <li>Pamela to check if Nicola replied to communication from parent who raised the question.</li> </ul>
Positive Feedback	<ul style="list-style-type: none"> <li>We should promote positive feedback and share this with all.</li> <li>Pamela began by saying that the P6 assembly was fabulous.</li> <li>Rona advised we are now live on Twitter and aim to regularly share learning and success.</li> <li>Pamela also said Health Week was very successful and enjoyable and received well by all. Well done Mrs Brand for organising.</li> </ul>	<ul style="list-style-type: none"> <li>Promote and share Twitter and general positivity.</li> </ul>
Constitution	<ul style="list-style-type: none"> <li>Pamela, Anna and Rona discussed updating the constitution on 4<sup>th</sup> November during a meeting at school.</li> <li>Rona said when speaking with other Head Teachers, the only omission from our constitution regarding missing consecutive meetings i.e. other schools' constitution states if a person misses</li> </ul>	<ul style="list-style-type: none"> <li>Pamela to get feedback when sending out minute.</li> <li>Carry forward to next meeting</li> </ul>

	<p>consecutive meetings, they lose voting rights.</p> <ul style="list-style-type: none"> <li>• A copy of this constitution was handed out. Ours is very much standard and can be found on any website.</li> <li>• Anna agreed that it's very similar to Kirkintilloch High School's Constitution.</li> </ul>	
<p>Parent Forum Feedback from Mon 23<sup>rd</sup> September</p>	<ul style="list-style-type: none"> <li>• Pamela and Anna attended.</li> <li>• All those attending sat in their own clusters to talk to other Parent Council members within their cluster.</li> <li>• Feedback from National Parent Forum: they are looking for new rep as previous has stepped down.</li> <li>• Education Committee Feedback: Nina Teesdale (PC Chair Lenzie Meadow) discussed Primary Consultation and Pupil Equity Fund (PEF). She will email Pamela and Anna.</li> <li>• Talked about clusters working together. No new information given.</li> <li>• Sylvia Gray gave a talk regarding single use plastic policy and raising awareness. This is on the wider agenda for catering. Schools may be emailed re this. Rona said we'd be happy to support this in any way we can.</li> <li>• Gillian Kearns (new Attainment Officer) delivered a talk about the overview and background of her role. She said attainment in EDC is very good. There is a Head Teacher recruitment drive specifically looking for specific qualifications - M.Ed. - and standards.</li> <li>• Next forum 18.11.19</li> </ul>	<ul style="list-style-type: none"> <li>• Who will attend next forum on 18<sup>th</sup> November?</li> <li>• Pamela and Anna can go. Lisa and Alison will be a backup.</li> </ul>
<p>Parental Question: homework</p>	<ul style="list-style-type: none"> <li>• "Not sure child is getting enough homework"</li> <li>• Pamela asked whether Rona could remind the Parent Council about the results of the homework questionnaire undertaken last session. Rona confirmed that there were 72 returns and that the majority of parents were in favour of homework.</li> </ul>	<p>HT will check to ensure that the homework Policy is on the school website</p>

	<ul style="list-style-type: none"> <li>• Copy of Homework Position Statement handed out. Any queries should be directed to Rona.</li> <li>• This is not on the School Improvement Plan however; it does get looked at through all areas when we consider supporting learning at home.</li> <li>• Communication will come out in due course, getting people in and representing wider demographic.</li> </ul>	
How Good is Our Service Questionnaire to be completed for EDC	<ul style="list-style-type: none"> <li>• Parent Council to fill in and complete as a group.</li> <li>• Discussed and completed.</li> </ul>	<ul style="list-style-type: none"> <li>• Pamela will return to EDC using the online form.</li> </ul>
Head Teacher Report	<ul style="list-style-type: none"> <li>• Secondary Consultation update. Education Scotland at school that day (6.11.19). Got your views. They spoke to staff, pupils and parents.</li> <li>• There is a second consultation on EDC's Admissions Policy and the Authority are seeking parental views.</li> <li>• Councillor Pews explained his role briefly during the Head Teacher's Report saying that 4 councillors in our ward attended all meetings re consultation.</li> <li>• A 128-page document was submitted detailing why Kilsyth should remain an option and choice.</li> <li>• EDC are not closing off Kilsyth. Parents want EDC choice / option. Scottish Government cannot over rule as not a closure. "We are diligent in proposal and consultation and delivery".</li> <li>• School fund: PTA paying balance for projector and screen. The school has outlined what they are seeking support with funding on. The PTA also added their own questions to the questionnaire that went out.</li> <li>• Questionnaires sent to parents to ask what to spend on. Melanie produced a pie chart to show responses.</li> <li>• Family Learning Worker: Both targeted interventions and 'open to all' activities</li> </ul>	HT to add 'Including Every Learner' Policy to website

	<p>are in place. A Calendar has been created for rest of school year. Activities include cooking, library visits and forest school. There are also after school clubs including homework club, craft club and Friday family fitness. Inter-generational visits taking place too. The children are going to local care homes every Friday. The pupils are P5-P7 children from LPS and St Machan's. They are taking part in visits over a 4 week block and all P5-P7 will get the opportunity to go. This is partnership working with Birdston Care home and the NHS. The focus is dementia awareness with kids - teaching them not to be scared.</p> <ul style="list-style-type: none"> <li>• Parents night well attended and supported.</li> <li>• P.E.F. money spent mostly on Family Learning worker and staffing with a small proportion going towards resources to support interventions. QIO and Attainment Adviser will discuss impact as part of the bi-annual quality assurance visit.</li> <li>• Twitter is now live. Took time to get up and running due to GDPR. Each class tweeting once or twice per week. Promoting positive feedback. Clarification re use etc. will be sent to parents via a letter.</li> <li>• Samantha Haynes started the process of setting this up last year and all staff are fully on board with using it.</li> <li>• John Swinney repealed plans for Named Person Role. This doesn't change HT roles and responsibilities re GIFREC.</li> <li>• SHRE- programme update (RHSP) training starting and parents will be informed when the School plans to roll out the programme. Gillian attended course. Preparation will be done by end of 2019 and parents will be consulted prior to the start of the new academic</li> </ul>	
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	<p>year. The new programme ranges from early years to P7 giving children the power to keep themselves safe. The new programme includes "Different types of families". As with SHRE there is option to opt out, however this is discouraged. All the information is available online and the teachers will use this to teach. All stages will work together as present. So composite classes will work with their stage. This is a new programme and it is age and stage appropriate. Presentation to parents will explain reasons for change. Sandyford have really good parent resources to support families in general.</p> <ul style="list-style-type: none"> <li>• Including every learner - provision either specialised or mainstream. Every child is entitled to mainstream provision unless there is a multi-agency collaborative decision that a pupil would succeed better in a tier 2 or tier 3 provision. The next step is partnership. Parent council to raise awareness.</li> <li>• Care Inspectorate: Nursery did really well. Can't share grades yet as they are not published. Credit to Isabel, Nancy and Donna. It's very well deserved. I hope to share report within the week. They currently have 70 3-5yrs, 50 2-3yrs and 9 under 2's. Lovely to have validation of what we are doing.</li> </ul>	
PTA Update	See Head Teacher Report	<ul style="list-style-type: none"> <li>• Rona to put question to PTA at next meeting. Can PTA provide funds for painting the playground?</li> </ul>
Playground Update	<ul style="list-style-type: none"> <li>• Nicola Robinson not present.</li> <li>• Rona gave feedback re building in Lennoxtown. The developers / construction company have a commitment to community payback. Can builders assist us with playground improvement?</li> </ul>	<ul style="list-style-type: none"> <li>• Pamela will email Nicola for an update.</li> <li>• Look into community payback from builders who are developing the local area.</li> </ul>

	<ul style="list-style-type: none"> <li>• Rona explained our “Den Village” is not junk but our children being creative with loose parts! It’s located next to soft play under the trees / shrubs.</li> <li>• Tracey is aware of a few grants which may be available to assist us.</li> </ul>	<ul style="list-style-type: none"> <li>• Trish to forward a copy of a successful grant application to Pamela, who will forward it on to Nicola.</li> </ul>
A.O.C.B.	No further matters arising	
Next Meeting	Tuesday 21 <sup>st</sup> January 2020 - 6.30-8pm, St Machan’s Primary School	<ul style="list-style-type: none"> <li>• Send agenda and minutes to Gary Pews Gary.pews@eastdunbarton.gov.uk</li> </ul>